

**FLHS Parent Council Agenda**  
**May 20,2025 6:30 pm**  
**Learning Commons**  
**Contact Email: [flhsadvisoryassociation@gmail.com](mailto:flhsadvisoryassociation@gmail.com)**

Attendees: Lori K, Amber AG, Sharon M, Clayton C, Marcy M, Matt F

1. Call Meeting to Order: 6:41pm
2. Approve Agenda for May 20,2025 1st Sharon 2nd Lori
3. Approve Meeting Minutes on April 15,2025 1st Sharon 2nd Lori
4. Chair Report -Thank you Matt Fell for all your hard work during your 6 ½ years as principal at Forest Lawn High School.
5. Old Business- None
6. Principal's Report - See Attached
7. New Business - Set AGM date for September 2025
8. Meeting Adjourned: 7:41pm
9. Next Meeting: September 23,2025

**FLHS Parent Council Minutes**  
**April 15,2025 6:30 pm**  
**In person in the Learning Commons**  
**Contact Email: [flhsadvisoryassociation@gmail.com](mailto:flhsadvisoryassociation@gmail.com)**

**Attendees:** Marcy M, Sabina B, Sharon M, Debbie J, Betty L, Amber AG, Lori K,  
Matt F

1. Call Meeting to Order 6:35 pm
2. Approve Agenda for April 15,2025 1st Sabina 2nd Betty
3. Approve Meeting Minutes on March 18,2025 1st Sabina 2nd Betty
4. Chair Report
  - 2024 Annual Return was received by Alberta Registries and we received our filed copy. We need to set a date at the May meeting for the September AGM.
5. Old Business- None
6. Principal's Report - See Attached
7. New Business - None
8. Meeting Adjourned:7:03                      Next Meeting: May 20,2025

**FLHS Parent Advisory Agenda**  
**May 20,2025 6:30 pm**  
**In person in learning commons**  
**Contact Email: [flhsadvisoryassociation@gmail.com](mailto:flhsadvisoryassociation@gmail.com)**

Attendees: Lori K, Amber AG, Sharon M, Marcy M, Matt F

1. Call Meeting to Order: 7:42
2. Approve Agenda for May 20,2025    1st Sharon 2nd Lori
3. Approve Minutes from meeting on April 15, 2025    1st Sharon 2nd Lori
4. Chair Report
  - We will need to set AGM date for September 2025
  - Band has requested we apply for a 50/50 licence on their behalf during the Spring Concert May 22, 2025.
  - Once the AGM date is determined the Flyer Letter and Descriptions of Positions will be forwarded by Lori to Administration to begin advertising to current and future grade 10 parents.
  - Enter into minutes of Phone Vote on purchase of gift for Matt Fell to come out of general account.
  - Email approval for Matt's gift on May 8

5. Old Business

6. Treasurer Report

|                        |                                  |                  |
|------------------------|----------------------------------|------------------|
| <b>General Account</b> | Bank Balance as of April 23,2025 | \$ 675.21        |
|                        | Outstanding Chq #27              | <u>\$ 131.33</u> |
|                        | <b>Available Balance</b>         | <b>\$ 543.88</b> |

|                       |                                   |                     |
|-----------------------|-----------------------------------|---------------------|
| <b>Casino Account</b> | Bank Balance as of April 23, 2025 | \$ 54,424.31        |
|                       | Less Outstanding Chq 113          | \$ 2,510.93         |
|                       | Less Approval Holdbacks           | <u>\$ 12,747.21</u> |
|                       |                                   | <b>\$ 39,166.17</b> |

Available Balance Forward Estimated \$ 39,166.17 for 2025-2026 School Year.

7. New Fundraising Requests To Discuss

|                                                    |                   |
|----------------------------------------------------|-------------------|
| PTC Equipment to expand on ESports and Gaming Club | \$1,936.16        |
| Art 21/31 Stained Glass Program Supplies           | <u>\$ 678.30</u>  |
|                                                    | <b>\$2,614.46</b> |

**If we approve these requests the updated balance forward will be \$36,551.71**

8. Motions

1. Motion to approve Band request to submit 50/50 Licence for Spring Concert on May 22, 2025.

Motion made by: Amber  
Motion Passed Yes

2nd Lori

2. Motion to vote on approving or deferring current funding requests of ESports and Stained Glass Supplies up to \$2,615.46 from the casino account.

Motion made by: Amber  
Motion Passed Yes

2nd Sharon

9. Meeting Adjourned: 7:52pm

Next Meeting: September 23,2025

**FLHS Parent Advisory Minutes**  
**April 15, 2025**  
**Learning Commons**  
**Contact Email: [flhsadvisoryassociation@gmail.com](mailto:flhsadvisoryassociation@gmail.com)**

**Attendees:** Marcy M, Sabina B, Sharon M, Debbie J, Betty L, Amber AG, Lori K, Matt F

1. Call Meeting to Order 7:03 pm
2. Approve Agenda for April 15,2025                      1st Sabina 2nd Betty
3. Approve Minutes from the last meeting on March 18,202 1st Sabina 2nd Betty
4. Chair Report - We will need to set AGM date for September in May meeting
5. Old Business

Information on previous years for scholarships and graduation

- Scholarship Support \$1100.00 (2022 and 2023) \$1200.00
- Graduation Support \$1500.00 (2024) \$2200.00 (2023)

Information on previous years casino expenses student enhancement

- 2022-2023 School Year \$ 37,566.92
- 2023-2024 School Year \$ 57,084.78
- 2024-2025 School Year \$ 23,804.86 so far

6. Treasurer Report

**General Account**

|                                      |                    |
|--------------------------------------|--------------------|
| Bank Balance as of April 15,2025     | \$ 3,275.11        |
| Less for scholarships and graduation | <u>\$ 2,600.00</u> |
| Available Balance Forward            | \$ 675.11          |

Note: There will continue to be deposits from TRC Bins

**Casino Account**

|                                                      |                    |
|------------------------------------------------------|--------------------|
| Bank Balance as of April 15, 2025                    | \$ 54,422.26       |
| Less Approvals and Remaining Raffle Money for CTS    | \$ 9,568.14        |
| Less Commercial Ins and Casino Advisors Q2 of 2026   | <u>\$ 3,800.00</u> |
| Balance Forward Estimated for 2025-2026 School Year. | \$ 41,054.12       |

**Review Financial Attachments**

- General and Casino Statement of Accounts
- Raffles and 50/50 Statement of Account
- AGLC 2023-2024 Audited Financial Statement

#### 7. New Fundraising Requests

|                                                |            |
|------------------------------------------------|------------|
| 1. Scholarship Funding request                 | \$1,600.00 |
| 2. Graduation Funding request                  | \$1,000.00 |
| 3. Volleyball Shirts Jr. and Sr. Girls request | \$1,890.00 |

#### 8. Motions

- Amber motions to approve scholarship and graduation requests in the amount of \$2600.00 to come from the general account. 2nd by Sabina All in favor. Motion passed.
- Amber motions to holdback a minimum of \$3800.00 in the casino account to be allocated to include payments for Commercial and Liability Insurance and our Casino Advisors for the upcoming Casino in the second quarter of 2026. 2nd Sabina All in favor. Motion passed.

9. Meeting Adjourned: 7:30

Next Meeting: May 20, 2025