

**FLHS Parent Council Minutes
October 17,2023 In Person
FLHS Learning Commons**

Attendees: Lori K, Amber AG, Casey C, Debbie J, Amanda F, Marcy M, Matt F

1. Call Meeting to Order 6:41pm

2. Approve Agenda for October 17,2023

1st Debbie 2nd Amanda

3. Approve Minutes from the last meeting

1st Debbie 2nd Amanda

4. Chair Report- we had a table at meet the teacher. Talked to a few parents about coming to meetings. We also got an email from a parent who doesn't want to come to meetings but is willing to help out with events so we will keep her info on file.

5. Old Business-Bylaws need some tweaking with wording, expanding on a few things and omitting our mission statement. They were not approved when we submitted them with the year end report so the previous Bylaws are still in effect. There is really no need to re-visit at this time. The revision will be complete for the November meeting to go over and hold a Special Resolution to vote on the revised Bylaws.

6. Principals Report - See attached report

7. New Business

8. Meeting Adjourned: 7:29

Next Meeting: November 21,2023

**FLHS Parent Council Minutes
September 19, 2023
In Person FLHS Learning Commons**

Attendees: Marcy M, Ceilia B, Tina B, Hanifa O, Sabina B, Caral N, Dan N, Kayla S, Amanda F,

Betty L, Lori K, Amber A, Michelle P, Adnan A, Matt F

1. Call Meeting to Order 6:32pm

2. Approve Agenda for September 19, 2023 1st Lori 2nd Sabina 3. Approve Minutes

from the last meeting on May 16, 2023. 1st Lori 2nd Sabina 4. Chair Report

- Introductions of our current council
- Due to a tragedy involving a former student who just recently graduated in June ● Due to the time sensitive matter Amber Anderson-Godfrey and Lori Kariga determined it would be appropriate to forward a planter on behalf of the Parent Council, Parents and Students to the family. Planter cost \$89.50 and was paid for Lori Kariga then was reimbursed Chq#18 this money came from the general account
- Parent Council Table to be set up at Meet the teacher night September 21, 2023.

5. Old Business

- Update on insurance - We have secured our required insurance for Non-Profit ● Organisations Effective September 01, 2023 to September 01, 2024. Our coverage is \$2M D&O (Directors and Officers) + \$2M CGL (Commercial Liability) at a cost of \$1,166.00 , which has been paid in full. from Casino Account Chq#88.

Insurance Information

- Co-Operators General Insurance Company Business Insurance Policy No. 4001924911.
 - Teacher Appreciation Lunch was approved at our May 16, 2023 meeting and was reimbursed to the school over the summer on July 30, 2023. Chq#17 \$700.00 ● AGM notice was forwarded to administration by Lori Kariga to be posted and sent out to FLHS Community, this was done by FLHS Administration on August 14, 2023.

6. Principals Report - See attached report 7. New Business

- Brief overview of FLHS Parent Council positions up for nomination. ● Proceed with AGM nominations and vote for positions on council.

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Chair Nominations

Self - Nominated - Amber Objections - None Passed - Unanimously **Chair**

Elected 2023-2024

Vice Chair Nominations

Self - Nominated - Betty Objections - None Passed - Unanimously **Vice-**

Chair Elected 2023-2024

Secretary Nominations

Self - Nominated - Marcy Objections - None Passed - Unanimously

Secretary Elected 2023-2024

Key Communicator Nominations **This position is optional and is not mandatory**

Self - Nominated None

Key Communicator Elected 2023-2024 is left vacant

8. Set next meeting date:October 17,2023